

POKER RUN INSTRUCTION SHEET

Both pages of the Poker Run Checkpoint Sheet (document 18.x) should be issued to each checkpoint, page one with riders 1 to 25 and page two with riders 26 to 50. These should be clipped together one over the other on a clipboard to prevent having to keep turning the sheet over when recording riders.

Issue all riders with a headlight sticker (document 20.x) corresponding to their sign on number on the Indemnity Form (Document 9.x). The headlight stickers are designed to print on Avery L7159 labels.

Ensure checkpoint number is circled on both pages and enter cards in the same number column below. If more than one card is being issued at a checkpoint, consider it a multiple checkpoint and circle two (or more) numbers as needed.

The normal procedure is for a card to be drawn out of the pack and shown to the rider. This is to speed up the checkpoint by preventing the rider from having to find neutral and take off gloves to pick a card. The card should be entered on the sheet as number/suite e.g. for 10 of clubs enter 10C, for Queen of diamonds enter QD, 2 of hearts enter 2H, Ace of spades enter 1S or AS etc. Enter the card in the same row as the number on the riders headlight sticker and the same column as the checkpoint number.